Old Business
Bylaws Committee
- current board: 9 members, Pres, Past Pres, Im Past Pres, VP at Large, 4 LATA VPs, Commercial VP
- proposed board: 8 members, Pres, 1st VP, Im Past Pres, 4 LATA VPs, Commercial VP

Grant Program
$43.5 Federal grant authorized by the Enhance 9-1-1 Act
Date for applications is not established, will have 60 days from date to submit
90% of funds are to be used for the direct benefit of the PSAP, 10% can be used for admin costs
Alabama will get approx $686,000, 50% match or $343,000
Need state plan for grant application, now do not have one
(questions borrowed from AAND meeting)
- what do we want to accomplish with grant money?
- develop state plan based on USDOT Model State Plan
- who develops plan?
- who manages and distributes the funds received from grant
- who provides matching funds
- the grant is seed money. How do we provide funding for recurring costs

Lynn Wright class
Approved by Board via email on Dec 3
Career Track seminar on event planning during February
$199.00

New Business
9-1-1 Goes to Washington
March 23-25
Margaret Bishop and Iris Sermon approved by their Boards to go

Language Line Contract
Costs will increase
Can lock in rates for 3 years with state contract
Direct billing to each ECD
Wave $100.00 minimum charge
No change or paperwork for existing customers, new ECDs will purchase off of contract
Pricing effective Feb 1, 2009
ECDs can contract on their own, independent of contract if they wish

TracFone
Roger’s email earlier this month.
TracFone petitioned FCC to declare them as a Telecommunications Provider so they can start receiving funds from the Universal Service Fund.

FCC required TracFone to get certification from PSAP’s in the area they serve to certify that they are in compliance with all 9-1-1 obligations and laws.

Wireless Board sent letter to FCC stating that TracFone is not collecting and remitting as required, only on customers through their website. Not through store sells, probably most of customers.

-Many sent comments to FCC, reported they were overwhelmed at the response.
President Rod Coleman called the meeting to order at 8:07 AM.

MEMBERS PRESENT
Johnny Hart, Immediate Past President
Rod Coleman, President
John Ellison, Past President Vice President
Chris Heger, Mobile LATA Vice President
Bill Brodeur, Birmingham LATA Vice President
Larry Duncan, Huntsville LATA Vice President
Roger Wilson, At-Large Vice President

MEMBERS ABSENT
Kristi Stamnes, Montgomery LATA Vice President

GUESTS PRESENT
Lynn Wright, Conference Committee Chair

APPROVAL OF THE OCTOBER 2008 MINUTES
A motion was made by John Ellison and seconded by Larry Duncan to approve the minutes of the October 12, 2008 Executive Board meeting held at the Perdido Beach Resort in Orange Beach, Alabama as submitted. The motion passed by a unanimous vote of the members present.

FINANCIAL REPORT
Treasurer, Roger Wilson presented the financial report for the Alabama NENA operating account. He summarized that the beginning balance for the quarter was $55,198.60 with deposits totaling $286.50 and checks written totaling $3,237.69, leaving a balance of $52,247.41. He advised that he sent a monthly statement to the President and would forward the same to any of the board members. John Ellison suggested that perhaps the statement could be posted on the website each month. Roger Wilson agreed to submit the information for posting. A motion was made by Chris Heger and seconded by Larry Duncan to approve the Treasurer’s Report as presented. The motion passed by a unanimous vote of the members present.

LEGISLATIVE REPORT
Roger Wilson advised that there was really nothing of concern going on in the legislature this session and we probably only needed to remain watchful for anything harmful that may be presented. He further advised that he didn’t feel that much would make it through due to several controversial issues that would most probably stall everything else.
CONFERENCE UPDATE
Past Conference Chairman Bill Brodeur advised that the final profit for the 2008 annual conference is $8,400.17 which will be transferred to the operating account. He further advised that due to the hotel compromise on the attrition we incurred, deposits of $2,500 were made on both the 2009 and 2010 contracts, so for each of those conferences, which effectively puts us $2,500 ahead on each of those future conferences. He continued by explaining some of the problems, involving refunds, lack of sponsorships, not meeting the room block, etc. and suggested that membership should determine some stricter guidelines and enforce them as well as possibly considering raising conference registration rates. The Executive Board members discussed rates of other conferences and it was determined that the Gulf Coast Conference continues to have the lowest rates for conference registrations. It was estimated that the cost per attendee was close to $300.00 and the registration rate is less than half of that expense. John Ellison stated that the best idea he has heard mentioned is to raise the conference rate and issue a coupon for a discount on at least a three night stay (room) at the Perdido Beach Resort. This may encourage people to occupy the hotel by providing some incentive to do so and if they still prefer to stay somewhere else, the conference has made the additional amount charged on the registration. Roger Wilson made a motion to raise the conference registration rate to $175.00 and provide a $50.00 voucher to apply to the room registration at the Perdido Beach Resort for a three night stay. The motion was seconded by John Ellison. After a brief discussion, the motion was approved by a unanimous vote of the members present.

John Ellison also suggested that in an effort to reduce costs, it may be a good idea to work with the hotel on a coupon for a reduced rate on a buffet breakfast for one of the days, explaining that it would be similar to a “drink” ticket and we would not have to pay for breakfast for those that do not use the coupon and not have to pay for food. Current Conference Chair, Lynn Wright stated she would discuss this idea with hotel personnel and report to the executive board. Additionally, as a result of the round table discussion, it was determined that attendees would prefer another food event on Monday, perhaps at lunch or the party instead of having two large food events on Tuesday. After a discussion, it was the consensus of opinion that the lunch be moved to Monday instead of Tuesday.

Current Conference Chairman, Lynn Wright stated that one of the issues raised by the membership was the educational sessions and suggested that perhaps the tracks should be longer and perhaps offered more than once. Another issue raised was having sessions start so late in the afternoon on both of the main days of the conference. The board determined that all of these issues can be planned or changed by the Conference Committee.

LATA REPORTS
Birmingham LATA: Bill Brodeur advised that the Jefferson County consolidation effort had stalled and that it appeared that the issue was “dead”. He further stated that Harold Parker had retired from his position in Homewood and that Hunter Simmons has been named as the 911 Director for that District.

Huntsville LATA: Larry Duncan advised that there was nothing new to report.

Mobile LATA: Chris Heger advised that Baldwin and Mobile counties were currently in the installation phase of a VoIP system and future plans were to create a network between the two counties.

Montgomery LATA: Kristi Stamnes was not present to report.
BYLAWS COMMITTEE
President Rod Coleman reviewed the changes suggested by the bylaws committee and discussed a proposed timeline for posting the proposed changes on the website as well as the period for comments from the membership. The issue of term limits was raised and discussed at length and it was the consensus of opinion that the membership could provide comments or suggestions.

GRANT PROGRAM
President Rod Coleman stated that the grant program required a state plan be developed and it has already been discussed that as an association or group of interested parties, we need help from a consultant to help us draft the plan according to the template issued by NASNA. John Ellison stated that he planned to make a motion to the general membership for Alabama NENA to pay up to $15,000 to pay a consultant to write this plan. It was further discussed that the membership needed to understand the issue and vote on the motion before we consider alternate solutions to the funding issue. John Ellison agreed to provide the background information to the membership for consideration of the motion.

STATE IP NETWORK
President Rod Coleman advised that the IP network issue needed to be discussed and it was determined that it was important that the Wireless Board members present needed to explain what was being done by that board regarding the RFI that was issued and a distinction should be made concerning the state plan and the project outlined by the RFI for the network as several seemed to be confused about these issues and the actions taken. Roger Wilson agreed to update the membership on these issues.

911 GOES TO WASHINGTON
President Coleman reminded the board that the Washington conference was scheduled for March 22 – 25 and advised that his understanding was that two members at large have been approved in the past for reimbursement of expenses for those whose district’s do not have the funding to allow the member to attend this conference. The board advised that the membership would have to approve the funding to allow for the reimbursement of any members attending. A lengthy discussion followed regarding the selection of those that would express interest. Additionally, the issue of purchasing shirts for the conference was discussed and a motion was made by Bill Brodeur and seconded by Ray Preston to purchase shirts for members attending the conference. The motion passed by a unanimous vote of the members present. Roger Wilson agreed to handle the purchase of the shirts.

LANGUAGE LINE CONTRACT
President Coleman advised that he had received a proposal from Language Line which involved a 3 year contract to lock in the pricing for the next three years. Each individual district will be billed individually. A motion was made by Chris Heger and seconded by Larry Duncan to authorize the President to execute the contract. The motion was approved by a unanimous vote of the members present.

CONFERENCE CHECKING ACCOUNT
Bill Brodeur advised that there were some issues involving the signatures authorized on the conference account. He further stated that the changes needed to be made to remove some of those currently listed, specifically those who have passed away. He stated that the bank required a letter from the Executive Board along with a copy of the minutes in which a formal motion has been made to authorize the changes. A motion was made by Bill Brodeuer and seconded by John Ellison to remove Jo Tranter(deceased), Bill Brodeuer and Roger Humphrey currently listed on the account and add Lynn Wright, Conference Chairman, Rod Coleman, President and Roger Wilson, Treasurer as authorized
signers on the account and additionally, authorize the President to send a letter to Regions Bank with a copy of the minutes outlining the action taken by the board. The motion passed by a unanimous vote of the members present.

SPRING EDUCATIONAL SEMINAR
President Coleman advised that Chris Heger had approached him about an educational opportunity this spring. Chris Heger advised that she saw a need for the association to offer more educational opportunities throughout the year, specifically the National NENA educational classes. She explained that for ENP certification and recertification these classes were beneficial, but not offered very often in Alabama. She further advised that she had received information from Homewood Suites in Montgomery that suggested that an affordable registration and hotel rate could be offered if there was adequate interest. A motion was made by Bill Brodeur and seconded by John Ellison to authorize a budget of up to $2,500 to host a NENA educational class. Chris Heger agreed to handle the details of this class.

TRACFONE
President Rod Coleman advised that there are some issues arising concerning Tracfone. Roger Wilson advised there was an overwhelming response to the FCC in opposition of TracFone's certification to qualify for participation in the Universal Services Fund by 911 professionals in Alabama. He further advised that a press release has been issued by TracFone which suggests that the Alabama Wireless Board is scheduled to vote on their certification and should the board not certify them they will in effect be preventing them from handing out free wireless phones to the less fortunate. Roger Wilson stated that he was not aware of any vote on this subject scheduled on the agenda and advised further that the Wireless Board did not have any standing to certify them to the FCC. He urged anyone who might be in the Birmingham area tomorrow to attend the board meeting.

911 TASK FORCE
President Rod Coleman advised that he had been working with Hunter Simmons, President of AAND to develop a joint task force or 911 Task Force to help organize and plan short and long term goals for 911 in Alabama.

NEXT QUARTERLY MEETING
The next quarterly meeting will be April 23, 2008 in Chilton County and the Executive Board meeting will be April 22, 2008.

MOTION TO ADJOURN
Bill Brodeur made a motion to adjourn the Executive Board meeting. The motion was seconded by Chris Heger and approved by a unanimous vote of the members present.